

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
March 18, 2019 - 7:00 P.M.

The meeting was called to order by Chairman Westrum at 7:01 p.m. Declaration of Quorum – Members present: Jeff Westrum, Tom Stenzel, Richard Hetland, Corey Petterson, and Jim Galloway, and Kris Snyder (arrived at 7:25 p.m.) Absent: Tracy Imlé. Also present: Superintendent Jeff Burgess, Principal Dugstad, 4 staff members, and 1 community member.

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – None
- 5 **Spotlight on Education** – Ms. Goudge presented a power point highlighting events since the last board meeting, as well as upcoming events.
- 6 **Approval of Agenda** – MMS Stenzel/Galloway to approve agenda as; MCU
- 7 **Approval of Minutes from Previous Meeting** – MMS Stenzel/Petterson to approve minutes as presented. MCU
- 7.1 2-25-19 Regular Meeting
- 8 **Informational Items**
 - 8.1 **Principal Report** –Principal Dugstad discussed the following items: **1) Pam Bagaason Request** – Mr. Dugstad discussed Mrs. Bagaason’s upcoming trip to the cities. **2) CPR** – The staff should be trained in CPR by the end of the year. At that time, approximately 60 people in the building should be able to perform CPR if it is needed. **3) High School Scheduling** – Mr. Dugstad advised that the team met & came up with the schedule that was included in this month’s board packet. There should be a very amount of changes. **4) Elementary Grade Splits** – Mr. Dugstad recommended keeping the same amount of staffing in the elementary for the 19-20 school year. The assigning/shifting of personnel is in process.
 - 8.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Educational – A)** We are re-applying for the ADSIS funding cycle. This is a competitive grant. We are working on the application and are hopeful to get accepted for the funding again. **2) Building – A)** Roofs are in good shape with the snow. Lowell and the custodial crew are working hard to make sure the water is draining, including working through the night. We are very grateful for their efforts. **B)** Lowell is still working to find parts for the mixer. He has a few people working on the issue. **3) Legislative – A)** The Governor’s Budget came out. He proposed a 3% & a 2% increase in the funding formula. A house bill has been proposed for current operating referendums to be able to be passed with board approval. Current numbers being suggested for the education formula are 2% and 2%. Please contact legislators in support of the 3% and 2% proposal. **4) Financial – A)** Comparison Reports are on track. They are similar to last month’s. **5) Building Project – A)** The lawyers have finished the contracts. **B)** Design meetings have been held with Early Childhood. There will be additional meetings regarding design. **6) Personnel – A)** We have advertised for a full or part time custodian. We have received a few applications, and will, hopefully, be interviewing by our hiring protocols.
 - 8.3 **Committee Report** – None
- 9 **Consent Calendar** – MMS Galloway/Stenzel to approve Consent Calendar as presented. MCU
 - 9.1 Approval of Bills Presented

Payroll Expense Checks and Checks Written between Board Meetings:	67025– 67058/Wires
Payroll Checks	0030278 – 0030283
December Bills	Voucher Numbers: 54505 – 54581
	Check Numbers: 67059 – 67097
	Total Payroll/Expense Checks Approved: \$464,856.75
 - 9.2 Approval of Electronic Transfers and Other Banking Transactions
 - 9.3 Approval of Treasurer’s Report
- 10 **Old Business**

None
- 11 **New Business**
 - 11.1 **Clearbrook Gym Discussion** – Discussion was held regarding increased cost for gym rental. Supt. Burgess advised that we have not received a written proposal as of yet. No decision is needed tonight, but we need to discuss possible options moving forward.
 - 11.2 **Snow Days Discussion** – Supt Burgess advised that this topic has been added to the agenda in preparation for the upcoming Snow Make Up Day. He would also like to look at anything we might want to change for the upcoming 19-20 school year. Discussion was held.
 - 11.3 **High School Schedule Approval** – MMS Galloway/Petterson to approve the schedule as presented. MCU.
 - 11.4 **Elementary Class Size Discussion** – Supt Burgess presented a projection of class sizes for the 19-20 school year. Both the Kindergarten and 4th grade class sizes are predicted to be small. Supt Burgess and Principal Dugstad recommend that we keep our Elementary staff size the same for 19-20. They recommended that we have 1 section of 4th grade and 2 sections of Kindergarten. As numbers come in during the summer, we could make adjustments based on the new information. MMS Petterson/Galloway to approve Elementary Class Placements. MCU.
 - 11.5 **Letter for Intent to Negotiate Opening** – The letter from the teachers expressing their intent to negotiate their upcoming contract was opened. MMS Stenzel/Snyder to open negotiations. MCU.

12. **Action Items for February Meeting –**

12.1 Mock Practice Schedule if all basketball teams move to the new school, and the community center is no longer used.

12.2 Get More Information on City proposal for additional charge for gym use.

12.3

13 **Adjournment** – MMS Hetland/Galloway to adjourn at 7:50 p.m. MCU

Next Regular Meeting – Monday, April 15, 2019 at 7:00 p.m.