

**CLEARBROOK-GONVICK SCHOOL  
INDEPENDENT SCHOOL DISTRICT #2311  
BOARD OF EDUCATION  
SPECIAL MEETING  
MONDAY, JULY 30, 2018**

The meeting was called to order by Chairman Westrum at 7:00 p.m. Declaration of Quorum – Members present: Corey Petterson, James Galloway, Richard Hetland, Tom Stenzel and Jeff Westrum Members Absent: Tracy Imle and Kris Snyder. Also present: Superintendent Jeff Burgess, Principal Carl Dugstad, Jason Splett and Glen Chido representing ICS, and Jodi Zeabaugh representing Ehlers, 5 staff members, and no community members

3 **Approval of Agenda** – MMS Galloway/Stenzel to approve agenda as amended, removing item #6.1. MCU.

4 **Informational Items**

4.1 **Building Committee Report** – Chairman Westrum gave a report from the building committee meeting held on July 25, 2018. Discussion was held.

5 **Old Business** –

5.1 **Review Concepts** – Jason Splett of ICS reviewed the concept of the project, breaking down the different options. Discussion was held and questions were answered.

5.2 **Review Financials** – Jodie Zesbaugh of Ehlers discussed the different financing options open to the District, as well as the tax impact of each option. Discussion was held and questions were answered.

5.3 **Ballot Question/Questions** - Discussion was held regarding the best option for presenting the question to the Community. The decision was made to present the question in 2 parts. The first part would request approval to proceed with the classroom project. The 2<sup>nd</sup> part of the question would be a request to proceed with the gymnasium project, and would be contingent upon the first question being approved.

5.4 **Timeline** – The following timeline would be followed upon proceeding the ballot question

5.4.1 July 30, 2018 – Submission of Review and Comment to MDE (Tentative)

5.4.2 August 8, 2018 – Last day to submit Review and Comment

5.4.3 August 14, 2018 – Adopt formal resolution calling for election (Polk County Request is August 14, 2018. The actual deadline is 74 days prior to the election, or August 24, 2018)

5.5 Administration to Submit Review and Comment to MDE – MMS Stenzel/Galloway for administration to proceed with the review and comment to MDE. MCU.

5.6 **Special Board Meeting Date** – A special board meeting date was set for August 8, 2018 to adopt a formal resolution calling for election.

6 **New Business** –

6.1 **Milk Bids** – This item was removed from the agenda. It will be on the August 20, 2018 agenda.

7 **Adjournment** – MMS Hetland/Galloway to adjourn at 8:25 p.m. MCU