

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**September 16, 2019 - 7:00 P.M.**

The meeting was called to order by Clerk Imle at 7:17 p.m. Declaration of Quorum – Members present: James Galloway, Tracy Imle Richard Hetland, and Corey Petterson (arrived at 7:35 p.m.). Only Informational items discussed until Board Member Petterson arrived. No votes were held until a quorum was present. Absent: Kris Snyder, Tom Stenzel, and Jeff Westrum. Also present: Superintendent Jeff Burgess, Principal Dugstad, 2 staff members, and no community members

1. **Town Hall Meeting** (Odd Number Months)
- 4 **Community Comments** – None
- 5 **Approval of Agenda** – MMS Galloway/Hetland to approve agenda as amended, Item 6.2 – Approve Special Meeting, and Item 10.7 – Add Assistant Volleyball Coach; MCU
- 6 **Approval of Minutes from Previous Meeting** – MMS Hetland/Galloway to approve minutes as presented. MCU
  - 6.1 08/19/2019 - Regular Meeting
  - 6.2 08/22/2019 – Special Meeting
- 7 **Informational Items**
  - 7.1 **Principal Report** –Principal Dugstad discussed the following items: **1) D.A.R.E. Update** – Andy Anderson will be doing 5<sup>th</sup> and 6<sup>th</sup> grade D.A.R.E. lessons starting in October **2) IPP Update** – Mr. Burgess put a copy of this in the board packets **3) Data update** – This information is on the handout provided. **4) Success for the Future** – A) Our information & application is due 10/1/19. B) The budget will remain relatively the same as in the past. The budget is approximately \$40,000. The funds will be spent on the following – A) Bussing; B) Para Support; C) Cultural Art Supplies; and D) a Blanket and addition to Baccalaureate for Native American Seniors.
  - 7.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Educational** – A) Official Scores –Official Scores are in. Reading was down .4%. Math is up 3.2%. Science was up 8.3%. This puts us at 50.9% in Science. This is the first time since I have been here that we have been above the state in district proficiency in a subject on the MCAs. B) Behavioral Health & Wellness Grant- This was requested last spring for grades 6-8. If we are accepted, the curriculum will be paid for. Approval will be requested in item 10.4. **2) Building** –A) Committee Meeting – There is a meeting on September 25<sup>th</sup> to go over the addition design. B) We are getting some lights replaced in the parking lot. **3) Enrollment** A) Current Numbers Enrollment is down about 5 students this year. The outgoing class was about 32 and the incoming class was 21. Next years’ incoming class will be bigger, and the outgoing class will be smaller. **4) Financial** – A) Expenses– There were no unexpected expenses this month. B) Levy – The preliminary levies are coming up. **5) Technology** – A) WE have received initial estimates from Marco on costs of updating our technology system. Our current system will be going over its service date. This means our switches and servers will no longer be supported. The Technology Committee will meet to look over the proposal and the process of moving forward. **6) Transportation** – Bus routes are finalizing. We have about 3 routes that are over maximum mileage. Two routes are of concern to the transportation committee. The Transportation Committee will need to meet as the routes are finalized to discuss overage charges.
  - 7.3 **Committee Report** –
    - 7.3.1. Superintendent Evaluation – Surveys need to be sent in so process can continue
- 8 **Consent Calendar** – MMS Hetland/Petterson to approve Consent Calendar as presented. MCU
- 8.1 Approval of Bills Presented

Payroll Expense Checks and Checks Written between Board Meetings:	67484-67514/Wires
Payroll Checks	0030311 – 0030317
August Bills	Voucher Numbers: 55667 – 55849
	Check Numbers: 67515 – 67594

Total Payroll/Expense Checks Approved: \$461,836.15
- 8.2 Approval of Electronic Transfers and Other Banking Transactions
- 8.3 Approval of Treasurer’s Report
- 9 **Old Business** – None
- 10 **New Business**
  - 10.1 **Clearwater Co Nursing Services Contract** – Supt Burgess presented the contract for 2019-2020. The program and costs will remain the same. MMS Petterson/Galloway to approve contract for 2019-2020. MCU
  - 10.2 **Preliminary Levy Certification** – Supt Burgess presented the levy certification sheets for the initial certification. MMS Galloway/Petterson to approve the preliminary levy at the maximum for 2019-2020. MCU
  - 10.3 **Indian Education Program Plan** – Supt Burgess discussed changes that need to be made to our current plan. MMS Petterson/Hetland to approve IEPP. MCU.
  - 10.4 **Life Skills Training Grant** – Supt Burgess discussed this grant, which would pay for curriculum and training for 6-8 staff members. The district would not have any financial responsibilities. It would involve duties for current staff. A site visit would be required for approval. Initial approval of the plan is required by the board before moving forward. MMS Petterson/Galloway to approve grant. MCU.
  - 10.5 **Position Transition** – Lori Lundell has applied to transition to the ECSE position. If approved, an opening in the kitchen will be advertised. MMS Galloway/Hetland to approve transition. MCU.

- 10.6 **Approval of Resignation of Jo Voxland** – MMS Petterson/Galloway to approve resignation. MCU. Acting Chair Imle thanked Jo for her service to our school. She was a great addition.
- 10.7 **Approve Addition of Assistant Volleyball Coach (JH)** – Supt Burgess presented a letter he received this evening, requesting a 2<sup>nd</sup> coach for Junior High. Discussion was held. MMS Petterson/Hetland to approve hiring another coach, using an internal posting. MCU.
- 11. **Action Items for October Meeting** –
  - 11.1 Superintendent Evaluation
  - 11.2
  - 11.3
- 12 **Adjournment** – MMS Galloway/Hetland to adjourn at 7:52 p.m. MCU

Next Building Committee Meeting – Sept 25, 2019 at

Next Technology Committee Meeting – TBD

Next Transportation Committee Meeting - TBD

Next Regular Meeting – October 21, 2019 at 7:00 p.m.