

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**TOWN HALL /REGULAR MEETING**  
**September 17, 2018 - 7:00 P.M.**

The meeting was called to order by Chairman Wetrum at 7:04 p.m. Declaration of Quorum – Members present: Jeff Westrum, Tracy Imle, James Galloway, Tom Stenzel, Richard Hetland, Kris Snyder and Corey Petterson.; Absent: None. Superintendent Jeff Burgess, Principal Carl Dugstad, 3 staff members, 1 and community member.

1. **Town Hall Meeting** (Odd Number Months)

4 **Community Comments** – None

5 **Approval of Agenda** – MMS Stenzel/Galloway to approve agenda as presented. MCU

6 **Approval of Minutes from Previous Meeting** – MMS Stenzel/Galloway to approve minutes as presented. MCU.

6.1 **August 20, 2018 Meeting** – MMS to approve minutes as presented. MCU

7 **Informational Items**

7.1 **Principal Report** - Principal Dugstad discussed the following items: 1) **Enrollment** – Principal Dugstad advised that as of 9/12/18, we have 228 students in enrolled in our Elementary, and 230 student enrolled in our High School. 2) **After School Program** – Principal Dugstad plans to start running the late bus to Red Lake on Monday, September 24, 2018. This will allow Red Lake students to stay for after school tutoring. 3) **School Year 18-19** – We are off and running. The kids and staff are doing great. It is a great school to be a part of. 4) **Playground** – The Community Outreach focus group is working on getting a bench in the playground dedicated to Mrs. Nielsen. 5) **Spotlight on Education** – Kim Anderson presented items that happened last May after the board meeting, and items from the first days of the 2018-2019 school year.

7.2 **Superintendent Report** – Mr. Burgess discussed the following items: 1) **Educational** – Northstar Accountability if a new accountability system. We were under the cut score for math by 3%. Our Math 11 class should help this. I will present the new report at the meeting. 2) **Building** – The large mower steering is broken. It has been fixed. The trash compactor site is being set up. We need to run electric and lay tar for the project. Most of the work is paid for by the grant. We are working with waste management to get the project set up and complete. The tar has been laid. 3) **School Safety Grant** – We are looking at different safety items, submitted a budget and are currently awaiting word on if we have received the grant and how much we will receive. 4) **Negotiations** – We met before today’s meeting. 4) **Financial** – There are no unexpected expenses this month. The preliminary tax sheets will be reviewed later in the meeting. Most items have stayed in the same ranges. The Q-Comp levy is something we can start looking at for next year. We are receiving bids on an ice machine, as the repair bill would be roughly half of purchasing a new machine. 5) **Homecoming** – This will take place during the week of October 1<sup>st</sup> – 5<sup>th</sup>.

7.3 **Committee Reports** –

7.3.1 **Negotiations** – A counter-proposal was received from the support staff. The next meeting is set for October 2<sup>nd</sup>.

8 **Consent Calendar** – MMS Stenzel/Petterson to approve Consent Calendar as presented. MCU

8.1 **Approval of Bills Presented**

Payroll Expense Checks and Checks Written between Board Meetings:

66341 – 66378 /Wires

Payroll Checks

0030192 – 0030195

August Bills

Voucher Numbers: 52856 – 52967

Check Numbers: 66379 – 66443

Total Payroll/Expense Checks Approved: \$387,030.42

8.2 **Approval of Electronic Transfers and Other Banking Transactions**

8.3 **Approval of Treasurer’s Report**

9 **Old Business**

9.1 **Referendum Resolution Discussion** – Supt Burgess presented a schedule for the upcoming referendum information to be presented, as well as possible meeting dates. Discussion was held.

9.1.2 **Community Meetings**

9.1.3 **Groups/Materials**

10 **New Business**

10.1 **Student Fund Discussion** – Supt Burges presented several dormant student activity accounts that need to be closed, and the funds transferred. MMS Imle/Galloway to approve transferring of student accounts as noted below. MCU

10.1.1 **Spanish Club** – Distribute to all Groups

10.1.2 **Bears That Care - iMPACT**

10.1.3 **Close Up** – Student Council

10.2 **FFA Outside Student Participation** – Supt Burgess advised that interest in FFA and the Trap Club has been shown by students outside of our District. Discussion was held regarding fees being charged to students outside of our District. MMS Imle/Galloway to approve allowing students outside our District to participate in FFA. A regular activity fee will be charged (7-8 \$45/9-12 \$55). No transportation to practice will be provided. MCU.

10.3 **Approve Preliminary Levy Certificate at Maximum** –MMS Galloway/Imle to approve levy at max, to include the Achievement Integration Levy. MCU

- 10.4 **Memorandum of Agreement for Concession and Prom** – MMS Imle/Petterson to approve Memorandum of Agreement for the 2018-2019 school year. MCU.
- 10.5 **Hiring of Sherry Rettman for Long Term Sub Position** – MMS Imle/Galloway to approve hiring Sherry Rettman for the 4<sup>th</sup> grade long term sub position for the 2018-2019 school year. MCU.
- 10.6 **Direct Deposit** – MMS Petterson/Snyder to approve moving to direct deposit for the 2018-2019 school year. MCU.
- 11 **Action Items for October Meeting** –
  - 11.1
  - 11.2
  - 11.3
- 12 **Adjournment** – MMS Galloway/Imle to adjourn at 8:06 p.m. MCU

Next Building Committee Meeting –

Next Special Meeting –

Next Regular Meeting – Monday, October 15, 2018 at 7:00 p.m.