

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**MARCH 19, 2018 - 7:00 P.M.**

The meeting was called to order by Chairman Wetrum at 7:01 p.m. Declaration of Quorum – Members present: Kris Snyder, Tracy Imle, Tom Stenzel, Jeff Westrum, James Galloway, and Corey Petterson Absent: Richard Hetland. Also present: Superintendent Wayne Olson, Principal Burgess, 10 staff members, Dan Hegg representing the Clearwater County Recycling project, and 2 community members

1. **Town Hall Meeting** (Odd Number Months)

4 **Community Comments** – None

5 **Spotlight on Education** – Ms. Goudge presented a power point showing activities that have taken place since the last board meeting.

6 **Approval of Agenda** – MMS Imle/Galloway to approve agenda as amended, to include item 7.3, March 15th meeting minutes; MCU

7 **Approval of Minutes from Previous Meeting -**

7.1. MMS Imle/Stenzel to approve minutes as presented from the February 26, 2018 regular meeting. MCU

7.2. MMS Imle/Galloway to approve minutes as presented from the March 8, 2018 special meeting. MCU

7.3. MMS Imle/Petterson to approve minutes as presented from the March 15, 2018 special meeting. MCU

8 **Informational Items**

8.1 **Principal Report – Principal Report** – Principal Burgess discussed the following items: 1) **Testing** – Testing begins April 9<sup>th</sup>. We have planned incentives for students to encourage participation. We are looking for a 4% increase in reading scores. 2) **Scheduling** – We have walked seniors through scheduling. We are still making slight adjustments to the schedule based on priorities. We are working more student helper options into the schedule for older students. 3) **Elementary Class Size** – I have met with the Leadership Team on the subject of suggested ranges (class size) for grade levels. I have met with the elementary tonight to discuss ranges. They are as follows – K-1 12-18 per class, 2-3 – 14-20 per class, and 4-6- 16-22 per class. Mr. Burgess gave the board a couple different studies on the subject.

8.2 **Superintendent Report** – Mr. Olson discussed the following items: 1) **Governor’s Supplemental Budget Bill** – Supt Olson discussed some of the funding possibilities being discussed, including the cross subsidy funding for Special Education. Increasing School Safety Funding and LTFM dollars is also being discussed. The TRA solution is currently being worked on. The employer contribution might be increased. The employee contribution would also increase at a lower rate. Funding for School Readiness and Voluntary Pre-K might be increased. 2) **Pre-School Screening** – This is finished now. Current anticipation for next year numbers for Pre-School is 16. Ms. Churness will be in to discuss this with the board. Additionally, she has been asked about the possibility of a program for 3 year olds.

9 **Consent Calendar** – MMS Stenzel/Imle to approve Consent Calendar as presented. MCU

9.1 **Approval of Bills Presented**

Payroll Expense Checks and Checks Written between Board Meetings:	65778 – 65814 /Wires
Payroll Checks	0030079 – 0030101
February Bills	Voucher Numbers: 51595 – 51660
	Check Numbers: 65815 – 65853

Total Payroll/Expense Checks Approved: \$524,656.12

9.2 **Approval of Electronic Transfers and Other Banking Transactions**

9.3 **Approval of Treasurer’s Report**

10 **Old Business**

10.1 **Hiring Process Guidelines** – Supt Olson discussed the guidelines. MMS Imle/Galloway to accept the guidelines with additions as recommended by Board member Imle. MCU.

10.2 **Class Size Discussion** – Discussion was held regarding class size. Next month Principal Burgess will bring additional information regarding special needs in classroom. Supt Olson will bring a “break even” cost analysis for class size. Principal Burgess will also bring anticipated numbers for 18-19 school year. More will be discussed next month.

10.3 **Classroom Addition** – Supt Olson discussed the contract with ICS and the anticipated contract. The first phase will be listening sessions. The first phase is \$2,000. The second phase will cost is \$3,940. MMS Imle/Snyder to approve contract as presented. MCU.

11 **New Business**

11.1 **Approval of offering position of Superintendent of Schools** – MMS Imle/Galloway to offer position to Jeff Burgess. Roll Call Vote – Imle – Yes, Snyder – Yes, Stenzel – Yes, Galloway – Yes, Petterson – Yes, Westrum – Yes. MCU. After the offer is made salary and benefits will be negotiated. The contact negotiation meeting will be closed.

11.2 **Approval Resolution to join Clearwater County for MPCA Grant** – Dan Hecht of Clearwater County spoke regarding the program, and the importance of recycling. The cost of garbage removal was discussed. He discussed the machine that would be installed. The machine would belong to the school. Current cost per ton of trash removal is approximately \$300. The hope is the recycling program would bring that cost down. Discussion was held regarding our costs to become involved in program. MMS Imle/Snyder to Resolve the Clearbrook-Gonvick District #2311 School Board hereby agrees to enter into and sign a Grant Agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions and matching provisions of the Grant Agreement, and authorizes the Superintendent to sign the Grant Agreement on its behalf. MCU

12. **Action Items for April Meeting –**
  - 12.1 Updated Class Size/Costing Info
  - 12.2
  - 12.3
- 13 **Adjournment – –** MMS Imle/Galloway e to adjourn at 8:05. After discussion, it was decided that the board should close the meeting to discuss the negotiation offer for the position of Superintendent. Motion to adjourn is withdrawn/dies. MMS Snyder/Petterson to close 8:05 p.m. MCU  
MMS Imle/Galloway to re-open meeting at 8:15 p.m. MCU. MMS Imle/Petterson to adjourn at 8:16 p.m. MCU

Next Regular Meeting – Monday, April 16, 2018