

**CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING
JANUARY 24, 2022 - 7:00 P.M.**

The meeting was called to order by Superintendent Grow at 7:00 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Vanessa Gustafson, Dudley Wishard, and Corey Petterson. Members absent: Tracy Imle, and Gus Vettleson. Also present: Superintendent Ryan Grow, Dean of Student Tharaldson, staff members, and community members

1. **Call to Order and Pledge to the Flag**

3 **Board Reorganization Meeting**

3.1 **Election of Officers**

3.1.1 Chair – Nominations - MMS Petterson/Wishard to nominate Vern Wittenberg for 2022. No other nominations. MCU. (Chairman Wittenberg took over the meeting at this time)

3.1.2 Clerk – Nominations – MMS Petterson/Gustafson to nominate Dudley Wishard for 2022. No other nominations. MCU

3.1.3 Treasurer – Nominations – MMS Petterson/Wittenberg to nominate Vanessa Gustafson for 2022. No other nominations. MCU

3.2 **Assignment of Committees - MMS Gustafson/Wishard to approve committee memberships as listed below. MCU**

MSBA Legislative – Corey Petterson and Dudley Wishard

MSHSL – Vanessa Gustafson

BRIC – Corey Petterson

Food Service Hearing Officer – Corey Petterson

Safety/Building & Grounds – Vanessa Gustafson & Vern Wittenberg (Dudley Wishard, alt)

Finance – Corey Petterson, Dudley Wishard & Vern Wittenberg

Technology – Vern Wittenberg (Vanessa Gustafson, alt)

Policy – Dudley Wishard & Vern Wittenberg

Hiring – Corey Petterson & Vern Wittenberg (Vanessa Gustafson & Dudley Wishard, alts)

Negotiating (certified) – Corey Petterson & Vern Wittenberg (Vanessa Gustafson, alt)

Negotiating (non-certified) – Vanessa Gustafson & Dudley Wishard (Vern Wittenberg, alt)

Meet and Confer – Vanessa Gustafson (Vern Wittenberg, alt)

Transportation – Corey Petterson & Vern Wittenberg

Superintendent Evaluation – Corey Petterson, Dudley Wishard & Vern Wittenberg

MMS Gustafson/Wishard to approve items 3.3 thru 3.11 as listed below. MCU

3.3 **Board Salaries** – Board officers \$80 and board members \$75 for board meetings; \$55 for negotiations, and \$50 for committee meetings in 2022. MCU

3.4 **Official Meeting Dates** – Hold board meetings on the 3rd Monday of every month during 2022, except in January and February. MCU.

3.5 **Official Depositories** – Use Border State Bank and Northern State Bank as official depositories for 2022. MCU

3.6 **Official Publication** – MMS to use The Leader Record and the Farmers Independent as the official publications for 2022. MCU

3.7 **Official Signatures** - Assign Superintendent (Ryan Grow), Business Manager (Paula Boomgaarden), Human Resources Director (Melissa Weems), Board Chair (Vern Wittenberg) and Treasurer (Vanessa Gustafson) as official signatures for all accounts for 2018.

3.8 **School Attorney** – Approve Knutson/Flynn & Deans as the School Attorney for 2022. MCU

3.9 **Official Mileage Rate** – Use the current IRS rate as the official mileage rate for 2022. If a personal vehicle is used by personal choice when the school car is available, the rate used for mileage will be one half the IRS rate. MCU

3.10 **Authorized LEA Representative** – Name Superintendent as the Authorized LEA for 2022. MCU

3.11 **MSHSL Board Representative** – Name Vanessa Gustafson as the Board Designated MSHSL Representative. MCU.

4 **Community Comments** – Community member thanked the district for working hard to keep the kids in school, and thanks were given to board members, current and past.

5 **Spotlight on Education** – Mr. Bettin showed a power point of events that have taken place since the last meeting

6 **Approval of Agenda** – MMS Petterson/Wishard to approve agenda and agenda addendum as presented. MCU

7 **Approval of Minutes from Previous Meeting** –

7.1 December 20, 2021- MMS Petterson/Gustafson to approve as presented. MCU.

7.2 January 10, 2022 – MMS Petterson/Wishard to approve as presented. MCU.

8 **Informational Items**

8.1 **Dean of Students Report** – DOS Tharaldson discussed the following items: **1) Indian Education Update** – Discussion has been held to have Dan Ninham work with Mr. Eck's Phy Ed classes to teach Northern Indigenous games. There is also discussion to have North Twin Drum Group come to our school to work with students during music classes. After school tutoring is offered 3 nights a week **2) NWEA & Fastbridge Testing** – Elementary students are currently completing their winter testing/screening. **3) January Teacher In-Service** – During the 1/17/22 in-service, teachers participated in virtual training sessions at school revolving around the topic of mental health. Elementary teachers also participated in FastBridge training. **4) Spelling Bee** – The 5th – 8th grade spelling bee will be held on Tuesday,

January 25th. The winner will compete in Thief River Falls in February. **5) MathMasters Competition** – Kathleen Anderson & Pam Bagaason are working with 5th grade students to prepare for our first ever MathMasters competition in April.

8.2 **Superintendent Report** – Supt Grow discussed the following items. **1) Personnel** - Latest COVID numbers (1/24/22) 17 students & 4 staff. A) **Fully Staffed** – We are currently fully staffed in all departments across the district. B) **Subs** – Many of our sub requests are not directly tied to COVID. Staff members are out for a variety of reasons. Fortunately, we have been able to find enough people to fill in as needed. C) **Work Compensation** – Our experience modification factor is lower than last year, which will translate to lower rates for insurance. **2) Educational** – A) **Calendar Committee** – The calendar committee will start having discussion about next year’s school calendar. B) **22-23 Schedule** Work will start soon on the schedule for the 22-23 school year. C) **WBWF** – A team of staff members will be gathered to evaluate the current plan, and develop a new plan for next year. D) **ADSIS** – The ADSIS team met last week for a mid-year progress evaluation. The report will be submitted to MDE. E) **Chromebook Carts** – Each high school classroom & department (music, Sp Ed, etc.) will have their own Chromebook cart to start semester 2. This will allow each student his/her own device during classes. F) **Letter to Parents/Staff** – A letter was presented to the board that Supt Grow would like to send to families & staff regarding COVID & a potential plan if a reset becomes necessary. **3) Legislative** – A) **Bonding Bill** – The state will soon come out with a new bonding bill. There is currently not much information to share. B) **Compensatory Revenue** – The state is trying to develop a more efficient way to calculate compensatory revenue for districts. Currently the District Free/Reduced lunch count is used to calculate this. **4) Financial** – A) **Compensatory Revenue** – This revenue has decreased \$57,908.44 from FY 21 to FY 22. The decrease from FY 20 to FY 22 is \$94,185.09. This demonstrates how important it is for all families to fill out the free/reduced meal applications. **5) Building/Grounds** – A) **Furniture** – There is nothing to present at this time. Mr. Grow & Mr. Tharaldson will comprise a list of needs. B) **Finance Committee** – Supt Grow requested that the finance committee meet to discuss ESSER funds being used to build more storage. This is allowed under the guidelines & should us address some of our storage needs/overcrowding.

8.3 **Committee Reports** –

8.3.1 **Safety Committee** – Chairman Wittenberg summarized the items discussed at the last meeting. The committee determined that both the Antigen & PCR tests could be accepted.

8.4 **Enrollment Report** – The enrollment on 12/19/21 was 506 students. As of 1/19/22, the number of enrolled students was 508, an increase of 2 students from the previous month.

9 **Consent Calendar** – MMS Petterson/Gustafson to approve Consent Calendar as presented. MCU.

9.1 **Approval of Bills Presented** – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:	69970-70025/Wires
Payroll Checks	0030508
January Bills	Voucher Numbers: 62523 – 62621
	Check Numbers: 70026 – 70072

Total Payroll/Expense Checks Approved: \$1,439,741.81

9.2 **Approval of Electronic Transfers and Other Banking Transactions**

9.3 **Approval of Treasurer’s Report**

9.4 **Accept/Approve Donations**

9.5 **Student Activity Report**

10 **Old Business – None**

11 **New Business**

11.1 **Resolution For Administration to Make Recommendations for Reduction of Programs/Staff** – MMS Petterson/Wishard to approve Resolution Directing the Administration to Make Recommendations for Reductions in Programs and staff. MCU.

11.2 **Accept Resignation of School Board Member Lawrence “Gus” Vettleson** – MMS Petterson/Wishard to accept resignation. MCU. Board member Vettleson was thanked for his service. MCU.

11.3 **Accept Resignation of School Board Member Tracy Imle** – MMS Petterson/Gustafson to accept resignation. MCU. Board member Imle was thanked for her service.

11.4 **Consider Approving a Salary Lane Request for an Elementary Teacher to BA +30** – MMS Gustafson/Petterson to approve lane change. MCU.

11.5 **Consider Approving the K-12 Principal Contract** – MMS Petterson/Gustafson to approve contract. MCU.

11.6 **Consider Adopting the first reading of MSBA Policy 721** – MMS Petterson/Wishard to consider this first reading.

11.7 **Consider Accepting a Quote for Gym Resurfacing** – MMS Petterson/Gustafson to accept quote from FLR Sanders for both the large & small gyms, for a total base cost of \$19,064.78, and \$10, for the small gym. MCU.

11.8 **Consider Approving an FMLA Medical Request from a Teacher** – MMS Petterson/Gustafson to approve request. MCU.

12 **Action Items for February Meeting**

12.1 **Second Reading of Policy 721**

12.2 **Select School Board Candidates**

13 **Future Meetings**

13.1 **Regular Meeting – Monday, February 28, 2022 at 7:00 p.m.**

14 **Adjournment** – MMS Petterson/Gustafson to adjourn at 8:08 p.m. MCU