

**CLEARBROOK-GONVICK SCHOOL**  
**INDEPENDENT SCHOOL DISTRICT #2311**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**February 28, 2022 - 7:00 P.M.**

The meeting was called to order by Chairman Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Dudley Wishard, Vanessa Gustafson, and Corey Petterson. Absent: None. Also present: Superintendent Ryan Grow; Principal Josh Tharaldson; Jesse Smith and Amber Defoe, representing AIPAC; staff members; and community members

3 **Community Comments** – A community member thanked the board for their service. A question was asked about community comments at special meetings, and the length of time allowed for comments. A comment was made regarding a question asked at a special meeting on the constitution. A question was asked regarding if recorded minutes are available. A suggestion was made regarding community comments being approved to be on the agenda. A question was asked about finding previous board minutes. A comment was made regarding community comments not being pre-approved, due to lack of give and take.

4 **Spotlight on Education** – Mr. Bettin gave a power point presentation of activities that happened since the last board meeting.

5 **Approval of Agenda** – MMS Gustafson/Petterson to approve agenda, as presented. MCU.

6 **Approval of Minutes from Previous Meeting** – MMS Wishard/Petterson to approve minutes as presented. MCU.

6.1 1/24/22 – Regular Meeting

7 **Informational Items**

7.1 **Principals Report** –Principal Tharaldson discussed the following items: **A) Indian Education Updates** – Dan Ninham will be coming to work with Mr. Eck’s Phy Ed Class on March 3<sup>rd</sup>. The North Twin Drum Group will work with Music students on March 4<sup>th</sup>. The Indian Ed Advisory Committee vote will be presented later in this meeting. **B) Parent-Teacher Conferences** – Conferences were held on 2/17. Friday conferences were postponed until Wednesday, 2/23/22, due to weather. **C) 2022-2023 Class Schedule** – We have been working on getting student numbers and class offerings for next year’s schedule. **D) – Book Fair** – The Book Fair was not held this fall, but is now being held. Students, classes & community will have an opportunity to shop on Tuesday & Wednesday of this week. **E) Field Trips/Events** – Students and staff are excited to be taking part in field trips and events again. Many field trips, and co-curricular activities have taken place so far this year.

7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel - A) Special Education** – BRIC has done an analysis of our students receiving special education services in relationship to the number of licensed teachers. There is a good possibility that we may need to hire an elementary special ed teacher starting next year. **2) Educational – A) 22-23 Class Schedule** – We are currently looking at student numbers, class offerings and licensure of current staff. **B) – MN State Delta Kappa Gamma Grant** – Mrs. Ragan was awarded a Special Projects Funds Grant. The funds will be used to purchase keyboard dry erase boards. **C) Math Masters** – Mrs. Bagaason & Mrs. Anderson have been leading Math Masters for 5<sup>th</sup> grade. All student involved, including high school mentor students, are really enjoying the challenge this activity brings them. **3) Legislative – A) Parents Bill of Rights/Mental Health Services** – There is currently a lot of action taking place in the legislature. The Senate has been focusing on SF2909 and SF2729, which is the Parents Bill of Rights. The House has focused more attention to fully funding special education & increasing ELL revenue. **4) Financial – A) Food Service Equipment** – MDE has approved our net cash expenditures in Fund 02, which is just over \$28,000. The board approved an amount not to exceed \$30,000 at the December board meeting. **B) ESSER** - Work continues on the ESSER budgets. It appears the guidelines are changing for certain funds, as we either had to make corrections, or received new information from MDE. **5) Building/Grounds – A) Gym Floors** – The floors are scheduled for refinishing the first week of August. **B) LED Lighting in Gym** – Virgil is gathering quotes for LED lighting **C) Desks/Chairs** – We are looking at replacing desks and chairs in certain grades/classrooms. Vendors have been providing samples & working with Virgil and myself regarding what the District is looking for. **D) Parking Lot** – Supt Grow thanked the Bagley School District for sanding our parking lots a couple of weeks ago. Virgil & I have had discussions about the cost effectiveness of the district purchasing a spreader for the truck or bobcat.

7.3 **Committee Report** – None

7.4 **Enrollment Report** – Supt Grow presented the updated enrollment report, which is based on current information available. In February 2022 we have 509 students, versus 514 in January 2022

8 **Consent Calendar** – MMS Petterson/Gustafson to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

70073-70173/Wires

Payroll Checks

None – All Payroll was Direct Deposit

February Bills

Voucher Numbers: 62839-62912/62943-62979

Check Numbers 70125-70163/70174-70203

**Note: Two vendor check runs were done during February, in order to satisfy payments that were due prior to the board meeting.**

Total Payroll/Expense Checks Approved: \$750,737.79

8.2 Approval of Electronic Transfers and Other Banking Transactions

8.3 Approval of Treasurer’s Report

8.4 Accept/Approve Donations

8.5 Student Activity Report

9 **Old Business – None**

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**New Business**

- 10.1 **Consider Appointing Three Candidates to the Board of Education** – Supt Grow thanked all who applied for the vacant board positions. We had 11 candidates apply. MMS Wittenberg/Petterson to appoint Jill Nelson, Scott Abel & Randy Bodensteiner, MCU Board member Petterson also thanked the individuals who submitted an application.
- 10.2 **Consider Approving a Long-Term Substitute Contract** – MMS Petterson/Gustafson to approve contract for Valerie Whal for the remainder of 21-22 school year. MCU
- 10.3 **Consider Adopting the Second Reading of MSBA Policy 721** –Supt Grow explained the policy. MMS Wittenberg/Petterson to consider this second reading. MCU.
- 10.4 **Consider Approving the Model Policy Technical Revisions for MSBA series 100-600** – Supt Grow presented the policies requiring technical revisions. Supt Grow explained that these are required legal/reference changes & may be approved in a single meeting vs requiring 3 readings. MMS Petterson/Wittenberg to approve policies as presented. MCU. (Member Gustafson was out of the room during this vote).
- 10.5 **Consider Approving the Third-Party Agreement for Drivers Education Services** – Supt Grow discussed the difficulty of finding a licensed driving instructor. This service would be slightly higher than our previous driver’s education instructor. MMS Wittenberg/Wishard to approve contract. MCU Supt Grow & Chair Wittenberg thanked Mr. Rettmann for his many years of dedicated service to our district.
- 10.6 **Consider Increasing our School Building Insurance Premium for the 2022-2023 School Year** – Supt Grow advised that our current replacement cost per square footage is insured at \$260/sq. foot. It has been recommended that we increase that amount to \$275/sq. foot. MMS Petterson/Wishard to approve increasing insured amount to \$275/sq. foot. MCU.
- 10.7 **Consider Ratifying the Notice of Desire to Negotiate with MSEA** – MMS Petterson/Wishard to ratify notice. MCU.
- 10.8 **Consider Approving the American Indian Parent Advisory Annual Compliance/Vote of Concurrence or Non-concurrence** – Supt Grow explained the meeting times and procedures for this committee. Jesse Smith spoke on this item. MMS Wittenberg/Petterson to accept the Vote of Concurrence from our local AIPAC. MCU.

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**Action Items for March**

- 11.1 Review Community comments made tonight
- 11.2
- 11.3

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**Future Meetings**

- 12.1 Regular School Board Meeting on Monday, March 21, 2022, at 7:00 p.m.

13.

**Adjournment** – MMS Petterson/Gustafson to adjourn at 8:07 p.m. MCU