

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
April 25, 2022 - 7:00 P.M.

The meeting was called to order by at 7:00 p.m. Declaration of Quorum – Members present: Jill Nelson, Scott Abel, Vanessa Gustafson, Dudley Wishard, Corey Petterson, Randy Bodensteiner, and Vern Wittenberg. Absent: None. Also present: Superintendent Ryan Grow; Principal, Josh Tharaldson, staff members; and community members. Chair Wittenberg welcomed the new members to the board.

3 **Community Comments** – Several community members thanked the new board members for stepping up and filling the position. A question was asked regarding the length of community comments.

4 **Spotlight on Education** – Mr. Bettin gave a power point presentation of activities that happened since the last board meeting. Two Math Masters Students (Wyatt Abel and Ashton Churness) also helped present. Mr. Bettin and the students thanked everyone for their support.

5 **Approval of Agenda** – MMS Petterson/Gustafson to approve agenda, as amended, the addition of item 10.14 – resignation. MCU.

6 **Approval of Minutes from Previous Meeting** – MMS Petterson/Wishard to approve minutes as presented. MCU.

6.1 3/22/22 – Regular Meeting

7 **Informational Items**

7.1 **Principals Report** –Principal Tharaldson discussed the following items: **A) MCA Testing** – The majority of testing has been completed. All make-up tests will be done before Friday, April 29th. **B) I Love to Read Month Activities** – Activities are planned for the month of May to teach, instill, encourage and model a love of reading. No competitions or requirements, other than reading. E-books are now available through the SORA app on devices. Thank you to Theresa Porter, Jessica Larson and Robyn Johnson for organizing the activities. **C) Prom** – Prom was held this past Saturday. Special thanks to advisors Mrs. Mendick and Ms. Larson for their work on fundraising throughout the year, and for all their work on Prom this year. **D) – Math Masters** – Pam Bagaason & Kathy Anderson took 7 students to the Math Masters competition in Bemidji on Friday, April 22nd. Students competed at both individual and team levels. This is the first year our students are competing in this event. Special thanks to Pam and Kathy for all their hard work. Also special thanks to high school mentors for helping at practices. **E) Graduation/Seniors** – Senior Class trip is Friday May 13th to Duluth. They will leave in the morning and return that evening. Last day of school will be a ½ day with seniors doing graduation practice, elementary walk through and senior send off. Thanks to James Bettin & Michelle DeVries for helping all the final touches ready for the seniors and their upcoming events. **F) – Upcoming Concerts/Field Trips** – The high school music concert will be held on Tuesday, May 10th. The elementary concert will be held on Tuesday, May 17th. Many field trips are coming up. **G) FFA State Convention** – Ms. Nelson is at the State FFA Competition with several students.

7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** - **A) Interviews** – Interview committees have been busy interviewing candidates for various positions. We were thankful that we received several applications for our open positions. **B) Position Recommendations** – Superintendent Grow named the persons recommended by the committee. They will be discussed later in the meeting. **C) Food Service** – We will be looking for a full-time person to fill a kitchen position. **2) Educational** – **A) MCA** – Tests are wrapping up at this point. Most teachers proctored their class this year, which seemed to go smoothly. **B) – Calendar Committee** – The committee has been working hard to develop next year’s school calendar. The committee is bringing forth a draft for you to look at, and ask for any feedback. The committee plans to bring a final draft for adoption to the May meeting. **C) Field Trips** – Many classes and programs will be taking field trips this spring to various locations and events. As a friendly reminder – any chaperones who haven’t previously completed a background check will need to do so prior to the trip. **3) Legislative** – **A) Legislative Bills – House** – The House Omni-bus bill was reviewed. **B) Legislative Bills – Senate Education Committee** – The Education Committee bill is not a traditional omnibus bill. It is a literacy focused bill. **4) Financial** – **A) Revised Budget** – The revised budget will be reviewed and presented later in the meeting. **B) Recent Hiring** – A majority of the recently hired teachers will be paid higher on our salary schedule, due to their years of experience and educational credits. This should be an asset to our students and district. **5) Building/Grounds** – **A) Desks/Chairs** – Virgil did an inventory of desks and chairs that need to be replaced in the classroom. The cost for replacing 400 chairs & 200 desktops will be approximately \$53,000. This has been budgeted with ESSER funds. **B) Donation** – The district has informed that the Clearbrook Community Club would like to donate two new backboards for the high school gym main court. These new backboards would have the ability to be raised & lowered.

7.3 **Committee Report** –

7.3.1 – Transportation Committee – Received 1 bid, opened on April 13th at 2:00 p.m. Transportation committee will meet this Thursday to discuss bid.

7.3.2 – Calendar Committee – The first calendar draft was presented and discussed.

7.4 **Enrollment Report** – Supt Grow presented the updated enrollment report, which is based on current information available. As of April 19, 2022 we have 497 students, versus 488 in February 19, 2022

8 **Consent Calendar** – MMS Petterson/Gustafson to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

Payroll Checks

April Bills

70274-70302/Wires

None – All Payroll was Direct Deposit

Voucher Numbers: 63414-63457

Check Numbers 70303-70321

Voucher Numbers: 63467-63537

Check Numbers: 70322-70362

Total Payroll/Expense Checks Approved: \$649,345.35

- 8.2 Approval of Electronic Transfers and Other Banking Transactions
- 8.3 Approval of Treasurer's Report
- 8.4 Accept/Approve Donations
- 8.5 Student Activity Report

9 **Old Business – None**

10 **New Business**

- 10.1 **Consider Accepting the Resignation of Ron Bjerke-Custodian** – MMS Wittenberg/Petterson to accept resignation. MCU. Superintendent Grow and the board thanked Ron for his years of service.
- 10.2 **Consider Accepting the Resignation of Katrina Stewart-Band Teacher** – MMS Petterson/Bodensteiner to accept resignation. MCU. Superintendent Grow and the board thanked Katrina for her years of service.
- 10.3 **Consider Hiring Monica Johnson as Agriculture Teacher for 2022-2023 School Year** –MMS Petterson/Gustafson to approve hiring. MCU. This contract is a BA, Step 1, \$42,466. Additional services (FFA Advisor & 6th Class) will give a total contract of \$47,846.
- 10.4 **Consider Approving Tenure to Mr. Schafer** – MMS Bodensteiner/Wittenberg to approve. MCU.
- 10.5 **Consider Approving an FMLA Leave for Amy Berg.** – MMS Wishard/Nelson to approve. Roll Call – Wittenberg – Yes, Bodensteiner – Yes, Petterson – Yes, Wishard – Yes, Gustafson - Yes, Abel – Yes, Nelson – Yes. MCU
This is an approved medical leave of absence under FMLA. Available time off will be used prior to any unpaid days of leave.
- 10.6 **Consider Approving the Gymnasium Lighting Project for Bessler Electric** – Supt Grow presented the bid & explained the project. Questions were asked and answered. MMS Petterson/Bodensteiner to approve project.
- 10.7 **Consider Approving MOU from ED MN CG for Summer School Teaching** – Questions were asked and answered. MMS Petterson/Gustafson to approve. MCU.
- 10.8 **Consider Approving A Revised Budget for the 21-22 School Year** – Supt Grow presented the amended budget based on current information. MMS Petterson/Wittenberg to approve. MCU.
- 10.9 **Consider Approving the 2022-2023 School Calendar** – Supt Grow presented the first draft. This is for review. No action needed tonight.
- 10.10 **Consider Approving an FMLA Leave for Amanda Bodensteiner.** – MMS Wittenberg/Petterson to approve. Roll Call – Wittenberg – Yes, Bodensteiner – Abstain, Petterson – Yes, Wishard – Yes, Gustafson - Yes, Abel – Yes, Nelson – Yes. Motion Carried.
This is an approved unpaid medical leave of absence under FMLA, covering the dates 4/6/22-4/8/22 and 4/13/22-4/14/22. Subsequent unpaid medical leave for April 19, 2022, is approved without fringe benefits pursuant to Article X, Section 11 of the Education Minnesota Master Agreement.
- 10.11 **Consider Approving Eide Bailly as the School's Auditing Firm for the 2022-2023 School Year** – MMS Petterson/Nelson to approve. MCU.
- 10.12 **Consider Hiring Melissa Larson as Elementary Special Ed Teacher for the 2022-2023 School Year** – MMS Abel/Wishard to approve. MCU. This contract is an MA10, Step 9, \$57,018. No additional services. Total Contract \$57,018.
- 10.13 **Consider Hiring Becky Holter as Elementary Intervention Teacher for the 2022-2023 School Year** – MMS Wishard/Wittenberg to approve. MCU. This contract is an MA30, Step 15, \$69,140. No additional services. Total Contract \$69,140.
- 10.14 **Consider Accepting the Resignation of Darby Engberg-Paraprofessional** – MMS Wittenberg/Bodensteiner to accept resignation. MCU.
Superintendent Grow and the board thanked Darby for her years of service.

11 **Action Items for May**

- 11.1 22-23 School Calendar
- 11.2
- 11.3

13 **Future Meetings**

- 13.1 Regular School Board Meeting on Monday, May 16, 2022, at 7:00 p.m.

14. **Adjournment** – MMS Petterson/Bodensteiner to adjourn at 8:31 p.m. MCU