

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
June 21, 2021 - 7:00 P.M.

The meeting was called to order by Clerk Imle at 7:02 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Dudley Wishard, Jeff Westrum, Vanessa Gustafson, and Corey Petterson (in person); None (via zoom). Absent: Tracy Imle, and Gus Vettleson. Also present: Superintendent Jeff Burgess (in person); Principal Dugstad (in person); staff members (in person/zoom); and community members (zoom)

1 **Town Hall Meeting** – Odd number months

4 **Community Comments** - None

5 **Spotlight on Education** – None

6 **Approval of Agenda** – MMS Wittenberg/Gustafson to approve agenda as amended – addition item 9.4 – Approval of Donations, 10 – Old Business, and item 11.7 – Radio Tower. MCU.

7 **Approval of Minutes from Previous Meeting** – MMS Petterson/Wishard to approve minutes as presented. MCU.

7.1 5/17/21– Regular Meeting

8 **Informational Items**

8.1 **Principal Report** –Principal discussed the following items: **1) Summer School/Credit Recovery** – Principal Dugstad gave an update on summer school attendance, and potential credit recovery for the students attending. **2) ESY** – Principal Dugstad noted that ESY started last week. He gave a brief update on the ESY staff and plan. **3) Interviews** – Principal Dugstad advised the board that interviews for open positions will be held this Thursday.

8.2 **Superintendent Report** – Mr. Burgess discussed the following items: **1) Educational** - A) **Summer School** – Supt Burgess noted that we are in the middle of our summer school program. He noted that some students are making progress, while others are not. B) **Distance Learning** – Supt Burgess advised the Mr. Dugstad is reaching out to families who chose the distance learning option last year. He stated that we will hopefully know by the end of June what the Legislature language will be regarding distance learning for the 21-22 school year. **2) Technology** – A) **Technology Switch** – Supt Burgess advised that our switchover from Marco to Corporate Technologies will happen on June 23rd and 24th. B) **Copiers** – Supt Burgess presented the Marco service agreement for our copiers. We would drop our managed print services, which we would then take on ourselves. **3) Financial** – A) **Final Budget** – Supt Burgess presented the final budget for the 21-22 school year for approval. He noted some of the items that were updated from the original budget presented in March. B) **Comparison Reports** – Supt Burgess reviewed some of the items that are significantly different from last year at this time, particularly in revenues. **4) Legislative** – A) **Legislature** – Supt Burgess advised that we are currently waiting for the legislature to finish the session so we know what to expect for the 21-22 year. He noted that we know there will be increased funding, but we aren't certain how it will be distributed. At this point we aren't certain if it will be put into the general formula or special programs. Supt Burgess advised that we should know by the end of June. **5) Personnel** – A) **Interviews** – Supt Burgess advised that interviews for the Principal and Counselor/Dean of Students positions will be held on Tuesday. He advised that Mr. Dugstad will be conducting interviews for the Elementary and High School positions. Scheduling for the Community Ed and AD will be scheduled after the other interviews are completed. **6) Building** – A) **Flooring** – The flooring replacement should start this week. We are hoping to see this completed shortly.

8.3 **Committee Report** –

8.3.1 – Negotiations – Supt Burgess gave an update on how negotiations are progressing.

9 **Consent Calendar** – MMS Petterson/Gustafson to approve Consent Calendar as presented. MCU.

9.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

69323-69358/Wires

Payroll Checks

None – All Payroll Payments were Direct Deposit

June Bills

Voucher Numbers: 60664 – 60749

Check Numbers: 69359 – 69411

Total Payroll/Expense Checks Approved: \$721,236.91

9.2 Approval of Electronic Transfers and Other Banking Transactions

9.3 Approval of Treasurer's Report

9.4 Accept/Approve Donations

10 **Old Business - None**

11 **New Business**

11.1 **Copier Agreement** – Supt Burgess presented the agreement for copiers from Marco. MMS Wittenberg/Petterson to approve. MCU.

11.2 **Insurance Policy for 2021-2022** – Supt Burgess presented the quote from Vaaler for our insurance policy for 21-22. MMS Wishard/Wittenberg to approve. MCU.

11.3 **Finalized Budget for 21-22** – Supt Burgess presented the finalized budget for 21-22. He reviewed the changes made from the original 21-22 budget approved at the March meeting. MMS Petterson/Gustafson to approve. MCU.

11.4 **Extension of Food Service Position** – Supt Burgess advised that lunch and breakfast will be free to students again next year. He further advised that he would recommend extending the position for the 21-22 school year. MMS Wittenberg/Gustafson to approve. MCU.

- 11.5 **Resolution Identifying IOWA for ISD #2311** – Supt Burgess advised that beginning July 1, 2021, the new superintendent, Ryan Grow should fill this roll. MMS Petterson/Wittenberg to approve new superintendent as IOWA. MCU.
- 11.6 **Approve Milk Bids** – Supt Burgess presented the milk bids received for the 21-22 school year. MMS Petterson/Gustafson to approve. MCU
- 11.7 **Radio Tower** – Supt Burgess reviewed the situation regarding our bus radios and the removal of copper from the Clearbrook water tower. He presented a quote for placing a tower on the school. MMS Petterson/Gustafson to approve Roger’s Two Way Radio quote. MCU
- 12. **Action Items for July Meeting** –
 - 12.1 Hiring Approvals
 - 12.2
 - 12.3
- 13 **Next Meeting Date** – MMS Petterson/Wittenberg to set a Special Meeting date as Monday, June 28, 2021 at 7:00 p.m. MCU
- 14. **Adjournment** – MMS Gustafson/Petterson to adjourn at 7:52 p.m. MCU

Next Special Meeting – Monday, June 28, 2021 at 7:00 p.m.

Next Regular Meeting – **Monday, July 19, 2021**, at 7:00 p.m.